NOTICE OF CLAIM

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

NOTICE OF CLAIM

FROM:

Fill in the name of each person or business making the claim. An Address for Service (Form 38) must also be filed with your Notice of Claim

CLAIMANT(S)

NAME

☐ Form 38, Address for Service included for filing

TO:

Fill in the name, address and telephone number of each person or business the claim is against.

DEFENDANT(S)

NAME

ADDRESS

CITY, TOWN, MUNICIPALITY

TEL. #

PROV.

POSTAL CODE

WHAT HAPPENED?

Tell what led to the claim.

☐ **I am abandoning the amount of my claim that is over $35,000, not including interest and expenses.**

☐ **Check this box if more space is needed to describe "what happened" and attach additional page. ____ additional pages are attached. Mark the additional pages as "Page 2 of the Notice of Claim, Page 3, etc.". A copy of the attached pages must accompany each copy of the Notice of Claim.**

WHERE?

Tell where this happened.

CITY, TOWN, MUNICIPALITY

PROV.

WHEN?

Tell when the claimant became aware of the issue in dispute.

HOW MUCH?

Tell what is being claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the total claimed.

a		$
b		$
c		$
d		$
e		$
	TOTAL	
	+ FILING FEES	
	+ SERVICE FEES	
	= TOTAL CLAIMED	$

☐ DEBT
☐ OTHER THAN DEBT

TIME LIMIT FOR A DEFENDANT TO REPLY

The defendant **must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia** with this notice. **If the defendant does not reply, a court order may be made against the defendant without any further notice to the defendant.** Then the defendant could have to pay the amount claimed plus interest and further expenses.

The Court Address for filing documents is:

court copy

FORM 1

court copy