

# APPLICATION TO A REGISTRAR

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER

REGISTRY LOCATION

APPLICATION TO A REGISTRAR

Copy the names of the parties from the Notice of Claim or Notice of Civil Resolution Tribunal Claim and Third Party Notice, or fill in the names of the parties from the order, decision or certificate filed with the court for enforcement.

## In the case between

CLAIMANT(S)

NAME

and

DEFENDANT(S)

NAME

and

THIRD PARTY(IES)

NAME

APPLICANT(S)

NAME

Form 38, Address for Service included for filing

Form 38, Address for Service previously filed

### The applicant asks for an order

- renewing a claim;
- renewing a third party notice;
- changing the date of a settlement conference, trial conference, simplified trial, summary trial, or mediation;
- extending the time for filing a certificate of readiness;
- extending the time for filing a certificate of compliance;
- permitting service of a claim outside B.C.;
- exempting the applicant from paying fees;
- changing the applicant's method of attendance except for a trial, payment hearing or default hearing;
- permitting another method of service of a Notice of Claim/Notice of Civil Resolution Tribunal Claim;
- other (provide details below):

## FROM:

Fill in the name of each person filing this application. If the applicant has not previously filed an Address for Service (Form 38), they must complete and file it with this application and serve the Address for Service on all parties.

Check the appropriate box.

If the "other" box is checked, or the applicant wishes to provide more details, give the details of the order the applicant is asking for.

Give the facts the applicant wishes the registrar to consider and sign, print or type your name on the Application.

### The facts on which this application is based are as follows

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Sign, print or type name.

I certify these facts are true.

name of applicant

### The Court orders that

This will be completed by the Court.

After an order is made, unless a judge, justice or registrar otherwise orders, the applicant must serve a copy of the order on all parties.

date

by the registrar