

SUMMONS TO WITNESS

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

TO:

NAME _____
 ADDRESS _____
 CITY, TOWN, MUNICIPALITY _____ PROV. _____ POSTAL CODE _____ TEL. # _____

FROM:
 This is the person who requires you to attend court to provide information relating to a lawsuit.

You have been summoned as a witness by

NAME _____

In the case between

NAME _____ **CLAIMANT(S)**

and

NAME _____ **DEFENDANT(S)**

and

NAME _____ **THIRD PARTY(IES)**

These are the parties in the case.

You are required to attend the Provincial Court of British Columbia

on _____ at _____ or as soon after this time as the court schedule allows

in person at _____
court location

by another method of attendance, as specified _____
attendance details

You are required to bring the following records and other things

WHAT MUST YOU DO IF YOU ARE SERVED WITH A SUMMONS?

You must

- (a) attend court at the time and by the method stated on the summons, and
- (b) bring to court (or if not attending in person, submit and serve as directed) any records and other things required by the summons.

CAN THE SUMMONS BE CANCELLED?

If you are not needed as a witness or it would be a hardship for you to attend court, you may apply to a judge to cancel the summons. You may also apply to a judge to change your method of attendance from what is listed on the summons.

WHAT HAPPENS IF YOU DO NOT ATTEND?

A judge may issue a warrant for your arrest.

\$ _____ is attached for reasonable expenses related to the method of your attendance at court.

_____ date _____ signature of person issuing summons

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witness copy