

FORM P3 (Division of Pensions Regulation, s. 4 (1)(c))

REQUEST FOR TRANSFER FROM DEFINED CONTRIBUTION ACCOUNT

When to Use this Form

A Form P3 is used when

- *there is an agreement or order dividing the benefits,*
- *the benefits are in a defined contribution account, and*
- *the spouse wants the spouse's proportionate share transferred to another plan (such as an RRSP).*

[Please print]

To: Administrator of plan

[Required] Name of plan _____

[Optional] Address of administrator _____

From: Spouse of member *[Note: "spouse" includes a person who has lived in a marriage-like relationship with the member for a continuous period of at least two years and also includes a former spouse.]*

[Required] Name of spouse _____

[Required] Address _____

[If available] Email address _____

[If available] Telephone _____

[Required] Social Insurance Number _____

[The administrator will use this information to contact you about important matters. Make sure it is accurate and that you promptly advise the administrator of any changes.]

In relation to: Plan member

[Required] Name of member _____

[Optional] Address _____

[Optional] Email address _____

[Optional] Telephone _____

[At least one of the following is required] Date of Birth, Social Insurance Number or Pension Plan Identity Number _____

[Optional] Employer _____

Other requirements:

A copy of the agreement or order dividing the benefits must be provided. *[Please attach or enclose the agreement or order with this Form].*

An administrator is entitled to charge a fee to transfer the benefits from the defined contribution account of \$200.

Request:

I request that you

- (a) transfer my proportionate share of the member's defined contribution account from the plan in accordance with the *Family Law Act* and the *Pension Benefits Standards Act*, and
- (b) advise me in writing of the information that you require in order to do this.

Signed (*spouse*) _____

Date _____