

HOW TO PAY THE TICKET

REDUCE TICKETED AMOUNT BY PAYING EARLY

If you pay in full on or before the 30th day from the date of service or mailing of the ticket, the ticketed amount is reduced by \$25.

PAY ONLINE	Paying online is your quickest option. Visit: pay.gov.bc.ca Payment by credit card and other methods can be accepted at the website above.
PAY BY PHONE	To pay by credit card over the phone, or for further information regarding payment, call 1-888-343-2240 from anywhere in British Columbia or 604-661-2240 from the Lower Mainland.
PAY BY MAIL	Mail your payment by cheque or money order in Canadian funds payable to the Insurance Corporation of British Columbia in the enclosed self-addressed envelope or to: TICKET PAYMENT PROCESSING BAG 6300 STN TERMINAL VANCOUVER B.C. V6B 6G6 Do not send cash. A receipt will not be mailed. Dishonoured cheques will be subject to additional administrative charges. Your payment must be accompanied by a copy of the ticket or a note that contains the following as shown on the violation ticket: the violation ticket number; your name and address; motor vehicle's licence plate number; the violation date and the name of the Act and section contravened. If you do not provide these details or a copy of your ticket, it may not be possible to process your payment. If this occurs, the ticketed amount will be unpaid.
PAY IN PERSON	Go to any driver licensing office, Service BC office or Provincial Court registry during regular business hours. Present the ticket, along with your payment.

WHAT HAPPENS IF YOU PAY THE TICKETED AMOUNT IN FULL?

If you pay the ticketed amount in full, you are deemed to have pleaded guilty to the alleged offence.

WHAT HAPPENS IF YOU PAY A PORTION OF THE TICKETED AMOUNT OR DO NOT PAY AT ALL?

If you (a) pay a portion of the ticketed amount, or (b) do not, within 30 days after the ticket was served, pay the ticketed amount or dispute the ticket, you are deemed to have pleaded guilty to the alleged offence. If this happens, you will be subject to collection activity and, under section 26 of the *Motor Vehicle Act*, you may be refused a driver's licence, a licence and corresponding number plates for a motor vehicle or trailer or a permit.

NO POINT PENALTIES: Because you are being charged as the owner of the motor vehicle, if you plead guilty or are convicted by a court, no point penalties will be added to your driving record.

HOW TO DISPUTE THE TICKET

You can dispute the allegation or the fine or both by mailing a notice of dispute or appearing in person to give notice of dispute in accordance with the instructions below. If the ticket was served, your notice of dispute must be mailed or given within 30 days of the date the ticket was served. If the ticket was sent to you by ordinary mail, your notice of dispute must be mailed or given within 45 days from the date the ticket was completed. If you dispute the allegation, you or your agent will have to appear at a Provincial Court hearing. Visit **gov.bc.ca** and search "Intersection Safety Cameras" for more information.

If you do not want to dispute the allegation but want to request a reduction in the fine or additional time to pay, you can avoid having to appear at a Provincial Court hearing by completing a Violation Ticket Statement and Written Reasons form. If you want to request a reduction in the fine or additional time to pay and do not complete a Violation Ticket Statement and Written Reasons form, you or your agent will have to appear at a Provincial Court hearing. A Violation Ticket Statement and Written Reasons form is available at Provincial Court Registries or online at **gov.bc.ca** by searching "Intersection Safety Cameras".

NOTE: If the ticket is for a speeding offence, the fine cannot be reduced below the minimum fine and supplementary fine amounts set by section 41.03 of the Motor Vehicle Act Regulations.

DISPUTE BY MAIL	You may mail a letter to TICKET DISPUTE PROCESSING, BAG 3510, VICTORIA, BC V8W 3P7 saying that you want to dispute the ticket. The letter must (a) state whether you are disputing the allegation or the fine or both and (b) set out the address to which the Provincial Court will send your notice of hearing. You must include a copy of the ticket with your letter, or your letter must contain the following as shown on the ticket: the violation ticket number; your name and address; motor vehicle's licence plate number; the violation date and the name of the Act and section allegedly contravened. If you do not provide these details in the letter or a copy of the ticket, it may not be possible to process your dispute. If this occurs and the ticket was served, you will be deemed to have pleaded guilty to the alleged offence.
DISPUTE IN PERSON	You may deliver your notice of dispute in person during regular business hours to the location indicated on the ticket or to any driver licensing office, Service BC office or Provincial Court registry. You will need to bring the ticket and you may be required to fill out a Notice of Dispute form as provided at that location.

WHAT HAPPENS AFTER YOUR NOTICE OF DISPUTE HAS BEEN RECEIVED?

If you (a) disputed the allegation, or (b) submitted a request for a reduction in the fine or additional time to pay without including a completed Violation Ticket Statement and Written Reasons form, a notice of hearing will be sent to you in the mail from the Provincial Court registry. The notice will tell you the date, time and location for your Provincial Court hearing.

If you or your agent do not appear at the Provincial Court hearing on the indicated date and time, the ticket is deemed not to be disputed and you are deemed to have pleaded guilty to the alleged offence. If this happens, the ticketed amount is immediately payable to the government, you will be subject to collection activity and, under section 26 of the *Motor Vehicle Act*, you may be refused a driver's licence, a licence and corresponding number plates for a motor vehicle or trailer or a permit.

If you submitted a request for a reduction in the fine or additional time to pay and a completed Violation Ticket Statement and Written Reasons form, an order of a justice setting out the Court's decision will be sent to you in the mail.