

Fill in the registry file number and location as shown on the Notice of Claim or the Notice of Civil Resolution Tribunal Claim.

Fee Declaration

In the Provincial Court of British Columbia
(Small Claims Court)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Fill in the names of the parties, copying them from the Notice of Claim or the Notice of Civil Resolution Tribunal Claim and the Third Party Notice, if applicable.

IN THE CASE BETWEEN

NAME(S) _____ CLAIMANT(S)

AND

NAME(S) _____ DEFENDANT(S)

AND

NAME(S) _____ DEFENDANT / THIRD PARTY

WHEREAS:

- (a) we, or our representatives, are participating in a mediation session under Rule 7.3, Mediation for Claims Between \$10,000 and \$35,000.
- (b) the mediator will be _____ of _____, B.C.
- (c) the cost of the mediation services will be \$ _____ for a completed mediation session, or will be calculated at \$ _____ per hour plus necessary disbursements, or will be calculated as follows:

Fill in the name and address of the mediator.

Fill in the costs of the mediation session.

Indicate how the costs are to be paid.

WE WILL, subject to any agreement reached during mediation, pay the cost of the mediation services:

- 1. in equal shares
- OR
- 2. as follows:

WE MAKE THIS DECLARATION under Rule 7.3, Mediation for Claims Between \$10,000 and \$35,000.

Fill in today's date and sign the notice.

Dated at _____, British Columbia, on _____, 20_____

Party (or party's solicitor)

Party (or party's solicitor)

Fee Declaration