Fill in the registry file number and location as shown on the Notice of Claim or the Notice of Civil Resolution Tribunal Claim.

Verification of Default

In the Provincial Court of British Columbia

(Small Claims Court)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Fill in the names of the parties, copying them from the Notice of Claim or the Notice of Civil Resolution Tribunal Claim and the Third Party Notice, if applicable.

IN THE CASE BETWEEN

CLAIMANT(S)

NAME(S)

AND

DEFENDANT(S)

NAME(S)

AND

DEFENDANT / THIRD PARTY

NAME(S)

Verification of Default

Fill in the name of the mediator.

I, _____ , mediator, DECLARE AND CONFIRM THAT:

When and where the mediation session was scheduled.

1. A mediation session was scheduled to commence at _____ (TIME) on _____ (DATE) at _____ (LOCATION) .

The time the mediator was present.

2. I was present at this location on this date from _____ to _____ .

If some of the parties did not attend, fill in the names of the parties.

3. The following party(ies), who were required to attend, did not attend within one half hour of the scheduled commencement of the mediation session:

If some of the parties did not sign the fee declaration, fill in the names of the parties.

4. The following party(ies), who were required to sign the fee declaration, did not sign the fee declaration:

Indicate which parties were present.

5. The following parties attended:

Indicate if anyone attended representing any of the parties.

6. The following persons attended as representatives of parties:

_____ representing _____

_____ representing _____

Fill in today's date and sign the notice.

Dated _____

_____
Mediator

Full name of mediator: _____

This will be completed by the court.

The Court orders that

Today's date

date	by the registrar