

Referral Request

Form 21

Provincial Court Family Court Rules
Rules 39, 95 and 96

COURT STAMP

Registry location:

Court file number:

Family ID:

Document number:

For registry use only

This Referral Request is a request to attend a family management conference, on one or more family law matter issues in the case, after having met the family justice registry requirements described in Rule 89(2).

Please read before completing the form:

This form is to be used only if:

- your case is in a family justice registry,
- you have completed your needs assessment (or are not required to complete a needs assessment), and
- you want to proceed to court to resolve your family law matter issue(s).



After the parties have filed a referral request and a party has demonstrated completion or exemption of a parenting education program, the registry must provide the parties with information about the procedure for scheduling a family management conference [Rule 96].

Part 1 | Party information

1. My full name is:

Full name of party

2. The other party's full name is:

Full name of party/parties



Copy the party information from a filed document in your case. It should match.

Part 2 | Family justice registry requirements

3. I participated in a needs assessment, and:

Select all options that apply

- ☐ I did not seek further referral to any person, program or service
- ☐ I completed a parenting education course, as required under Rule 94
- ☐ I met with a child support officer
- ☐ I participated in consensual dispute resolution with a family justice counsellor or family dispute resolution professional
- ☐ other (specify):

4. The following family law matters have been resolved:

Select all options that apply

- ☐ parental responsibilities
- ☐ parenting time
- ☐ child support
- ☐ contact with a child
- ☐ guardianship of a child
- ☐ spousal support
- ☐ property division in respect of a companion animal

5. Select whichever option is correct

- ☐ A Reply to an Application About a Family Law Matter has been filed
- ☐ The Application About a Family Law Matter has been served on each other party, proof of service has been filed, and the time limit for filing a reply has passed

FOR USE OF FAMILY JUSTICE SERVICES DIVISION ONLY

Confirmation of having met the needs assessment requirement:

_____ participated in a needs assessment as required, or was not required to participate, under Part 6 of the Rules.

By: _____ Date: _____
Signature of Family Justice Counsellor dd/mm/yyyy



This form requires the signature of your family justice counsellor before filing. Contact information can be found at www.gov.bc.ca/family-justice-services-division.