

Request for Scheduling

Form 39

Provincial Court Family Rules
Rules 156

COURT STAMP

Registry location:

Court file number:

Document number:

For registry use only

This Request for Scheduling provides notice of a court appearance that has been scheduled for an application previously before the court and where any of the circumstances set out in Rule 156 apply.

Please read before completing the form:

- This form is only to be used to proceed with an application that has previously been scheduled for a court appearance.
- For guidance filling in this form, please read the guidebook. The guide is available online at www.gov.bc.ca/court-forms or from your local court registry.



For more information about scheduling a court appearance if no appearance has ever been scheduled, see the guidebook.

Part 1 | About the parties

1. My full name is Full name of party
2. The other party's full name is Full name of party/parties



Copy the party information from a filed document in your case. It should match.

Part 2 | Request for scheduling and notice

3. I request that the application filed on (date) , document number , be scheduled for a court appearance. The court appearance is being requested for the reason set out in Part 4.
4. ☐ I understand I must give notice of this request for scheduling to each other party. To give notice, they must be served with the document at least 7 days before the date set for the court appearance.



For more information about how to give notice to the other party, see the guidebook.

Part 3 | About your court appearance

For registry or judicial case manager use only

The application, which requires a court appearance, will be heard by the court

at a on at a.m./p.m.

appearance type

date

time

☐ in person at

court location

☐ by another method of attendance, as specified

attendance details



The registry or judicial case manager will work with you to schedule a date for the court appearance and will fill in the actual date and method of attendance on the form. Be prepared to talk about your availability if there are options for dates.

NOTE TO THE OTHER PARTY:

If you do not attend court on the date and time scheduled for the court appearance, the court may make an order in your absence.

Part 4 | Reason for requesting a court appearance

5. On (date of court appearance or consent adjournment) :
(dd/mm/yyyy)

- ☐ This matter was **adjourned by the court** without setting a new date (adjourned generally)
- ☐ This matter was **struck off the court list** by the court without setting a new date
- ☐ An order or direction was made by the court referring or **requiring the party/parties to attend, participate or complete** a requirement before returning to court
- ☐ An order or direction was made by the court **requiring that a deficiency under these rules be addressed** by a party before returning to court
- ☐ An order was made by the court providing for **the review of the order**
- ☐ An **interim order on a family law matter was made** by the court and I am **applying for the interim order to be changed, suspended or cancelled** under section 216(3) of the Family Law Act because:

Please describe why the interim order can't remain in place until a final decision can be made

I would like the interim order about a family law matter **changed, suspended or cancelled as follows**:

Please describe the order you want the court to make instead of the current interim order

- ☐ I **attended a family management conference** regarding this family law matter. I am **applying for an interim order** under section 216 or 217 of the Family Law Act for the following family law matter order(s) applied for in my application, reply or counter application:
 - ☐ Parenting arrangements, including parental responsibilities and parenting time
 - ☐ Child support
 - ☐ Contact with a child
 - ☐ Guardianship of a child
 - ☐ Spousal support
 - ☐ Property division in respect of a companion animal



If you are applying for an interim order, select the family law matter(s) you need an interim order for. The Application for a Family Law Matter, Reply to an Application About a Family Law Matter, and/or Counter Application must already include the details of the final order you are asking for an interim order about.