

## FORM 15 (RULE 4-6 (1) )

*[Style of Proceeding]*

### AFFIDAVIT OF PERSONAL SERVICE

*[Rule 22-3 of the Supreme Court Civil Rules applies to all forms.]*

I, .....[name]....., of .....[address]....., .....[occupation]....., SWEAR (OR AFFIRM) THAT:

- 1 On .....[date]....., at .....[time of day]....., I served .....[name of person served]..... with

*[Check whichever one of the following boxes is correct and provide the required information.]*

☐ the following documents that have been filed in this proceeding: *[Using one line for each filed document served by personal service on the named person, describe the document including its date if available – e.g. notice of civil claim between .....[name(s)]..... and .....[name(s)]..... bearing court stamp dated .....[date]....., affidavit of .....[name]..... sworn .....[date]..... and bearing court stamp dated .....[date]....., etc.]*

.....[description of document].....

.....[description of document].....

☐ the following documents that have not been filed in this proceeding: *[Using one line for each unfiled document served by personal service on the named person, identify and exhibit the document in the following manner.]*

.....[description of document]....., a copy of which is attached to this affidavit and marked as Exhibit A.

.....[description of document]....., a copy of which is attached to this affidavit and marked as Exhibit .....[B, C, etc.]..... .

- 2 I served each document referred to in section 1 of this affidavit by handing it to and leaving it with .....[name of person served]..... at .....[city and country]..... on .....[date]....., at .....[time of day]..... .

- 3 The means by which I identified the person served is *[Check whichever one of the following boxes is correct and provide the required information.]*

☐ I know the person served because .....[set out the means of knowledge]..... .

☐ the person I served produced the following identification containing a photograph that was a true likeness of the person I served: .....[specify form of identification produced – e.g., “B.C. Driver’s Licence No. XXX”]....., bearing the name of ..... .

☐ by the following other means: .....[describe other means by which the person was identified (e.g., the person I served acknowledged that they were ..[name of person served])..]..... .

*[The following paragraphs must be included if the affidavit was sworn or affirmed by video conference:*

[#] "I acknowledge the solemnity of making a sworn statement/solemn declaration and acknowledge the consequences of making an untrue statement." *and*

[##] "I was not physically present before the person before whom this affidavit was sworn or affirmed but was in that person's presence using video conferencing."]

SWORN (OR AFFIRMED) BEFORE ME )

at .....[*commissioner's city/town*]....., )

British Columbia on .....[*date*]..... . ) .....

)

..... )

A commissioner for taking )

affidavits for British Columbia )

....[*print name or affix stamp of commissioner*]....