

# STATEMENT OF FINANCES

In the Provincial Court of British Columbia  
Under the *Family Maintenance Enforcement Act*

Court File Number

BCFMA Case ID

Court Location

STATEMENT OF FINANCES

## In the case between:

NAME

CREDITOR

## And:

NAME

DEBTOR

## AFFIDAVIT

I, Name, at \_\_\_\_\_  
in the Province of British Columbia

### MAKE OATH AND SAY:

1. THAT I have made a full and complete disclosure of my present financial situation in the Statement of Finances (exhibit A) which is attached to my affidavit.
2. THAT all the information contained in my statement of finances is true and correct.

Sworn before me at Location in the Province of British Columbia, this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

A Commissioner for taking oaths in the Province of British Columbia

Debtor

## TAKE NOTICE

### IT IS AN OFFENCE TO GIVE FALSE INFORMATION

FAILURE TO PROVIDE the Statement of Finances may lead to action being taken under Section 14 of the *Family Maintenance Enforcement Act*. This may include an order for your imprisonment, or an order for you to pay the creditor an amount of up to \$5,000.00.

### YOU MUST SUBMIT COPIES OF THE FOLLOWING DOCUMENTS WITH THE STATEMENT OF FINANCES:

- (a) 3 most recent income tax returns certified by Canada Revenue Agency and the assessment notice which relates to each of those returns;
- (b) each pay stub or similar statement received by you or on your behalf from your employer to account for your employee income and deductions during the past 6 months;
- (c) each statement of income other than employee income received by you or on your behalf during the past 6 months including employment insurance, disability, pension, superannuation and workers' compensation benefits;
- (d) most recent assessment notice for each property in which you hold a beneficial interest;
- (e) all statements of accounts you have received from a savings institution, insurer, broker or other investment institution during the past 12 months;
- (f) a copy of each credit card statement you have received during the past 12 months.

## EXHIBIT A

### PERSONAL INFORMATION – SECTION I

NAME – LAST	FIRST	SECOND
ADDRESS – STREET		CITY
PROVINCE		British Columbia
POSTAL CODE		
BIRTHDATE – DAY	MONTH	YEAR
AGE	DRIVERS LICENCE NO.	SOCIAL INSURANCE NO.
TELEPHONE – Home	MEDICAL CARE NO. (PERSONAL HEALTH NUMBER)	

Do you use any other names? (If yes give details)

Are you a member of a union/trade/professional organization? ☐ No ☐ Yes

If yes please specify organization and membership No.

Do you have a trade, profession or other occupational qualification? ☐ No ☐ Yes

If yes give details

Marital status ☐ Single ☐ Married ☐ Other Specify

\*Please note that spouse means a person who

(a) is married to a debtor, or (b) is living with a debtor in a marriage-like relationship

Name of present spouse

Address of present spouse

Employer or source of income of spouse:

Do you have any children who are legally dependent on you for financial support? ☐ No ☐ Yes

If yes please fill in the following information

Full name of dependent	Age
Address (If different)	
Relationship to you	
Full name of Dependent	Age
Address (If different)	
Relationship to you	
Full name of dependent	Age
Address (If different)	
Relationship to you	

Do you have any other person(s) dependent on your financial support ☐ No ☐ Yes

Full name of dependent	Age
Address	
Relationship to you	Reason for dependency

## INCOME INFORMATION – SECTION II

### Employment (a)

Monthly Income

#### Current Employer If more than one employer see below

PRESENT ADDRESS – STREET CITY PROVINCE POSTAL CODE  
TELEPHONE

What type of business

Your Position ☐ Full Time ☐ Part Time

Gross monthly salary Attach pay slips \$ To calculate monthly salary weekly salary X 4.33 Net monthly salary \$

Worksite ☐ Same as above ☐ Other Specify

#### Current Employer Use this section if more than one employer

PRESENT ADDRESS – STREET CITY PROVINCE POSTAL CODE  
TELEPHONE

What type of business

Your Position ☐ Full Time ☐ Part Time

Gross monthly salary Attach pay slips \$ To calculate monthly salary Weekly Salary X 4.33 Net monthly salary \$

Worksite ☐ Same as above ☐ Other Specify

Have you received any tips, gratuities, bonuses or overtime payments within the last 12 months? ☐ No ☐ Yes

If yes please specify amount and give reason \$

Have you received any commission income within the last 12 months? ☐ No ☐ Yes

If yes please specify amount and give reason \$

Have you received any other benefits in the last 12 months? ☐ No ☐ Yes

☐ Company Car ☐ Loans ☐ Share Purchase Option ☐ House ☐ Savings Plan ☐ RRSP Other Specify

Estimated value of benefit \$

### Miscellaneous Income (b)

Do you have any income producing hobbies? ☐ No ☐ Yes

If yes specify income received within the last 12 months, give details about type of hobby \$  
Specify

List all monthly income received from any other sources.

Show any annual income received in the last 12 months as average monthly income by dividing by 12

Rental Income	\$
Dividends	\$
Pensions (State type or source)	\$
Annuities	\$
Employment Insurance	\$
Income Assistance	\$
Spouse's income (from pg. 11)	\$
Other (Income tax refunds, Canada Child Benefit, inheritance, insurance settlement etc.) Please specify	\$

## INCOME INFORMATION – SECTION II (continued)

### Self Employment (c)

Monthly Income

**Please Note** If you have, or are involved in more than one business, photocopy this section and complete for each business

Is your business a:

☐ Proprietorship   ☐ Corporation   ☐ Partnership   ☐ Joint Venture   ☐ Other Specify \_\_\_\_\_

If so provide the following information about any partners, principles, or participants.

NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE

What type of business? \_\_\_\_\_

Name of business \_\_\_\_\_

Location STREET \_\_\_\_\_ CITY \_\_\_\_\_  
PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

What is the net book value of your business (In total) \$ \_\_\_\_\_

List assets of your company (Vehicles, equipment, licences, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Accountant	ADDRESS	TELEPHONE
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Estimated Equity \$ \_\_\_\_\_

What is the estimated market value (Total) \$ \_\_\_\_\_

What % of the business is owned by you \_\_\_\_\_ %

Estimated value of your % \$ \_\_\_\_\_

List income received from this business for the last 12 months

<input type="checkbox"/> Salary	\$ _____	Show this income received as average monthly income by dividing by 12	\$ _____
<input type="checkbox"/> Bonuses	\$ _____		\$ _____
<input type="checkbox"/> Commission	\$ _____		\$ _____
<input type="checkbox"/> Dividends	\$ _____		\$ _____
<input type="checkbox"/> Other	\$ _____		\$ _____
Auto Expenses	\$ _____		\$ _____
Meal allowance	_____		
<small>Specify</small>	_____		

## INCOME INFORMATION – SECTION II (continued)

### Self Employment (c)

**Please Note** If you have, or are involved in more than one business, photocopy this section and complete for each business

Have you received any other benefits in the last 12 months? ☐ No ☐ Yes

☐ Company Car ☐ Loans ☐ Share Purchase Option ☐ House ☐ Savings Plan ☐ Pension Contributions  
☐ Other Specify \_\_\_\_\_

Estimated value of benefits \$ \_\_\_\_\_

If the business is a corporation is it ☐ Public ☐ Private ☐ Professional ☐ Other

Specify \_\_\_\_\_

Are you an officer of the corporation? ☐ No ☐ Yes If yes state title \_\_\_\_\_

If the business is **not** a public corporation, complete the following:

Total number of shares issued and outstanding (Describe type and class of shares)

Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____

Total number of shares of each class held by you

Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____
Class _____	Number _____	Net Book Value \$ _____

State total amount of all loans payable to you by the corporation

Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____
Amount \$ _____	Interest earned \$ _____	Repayment Terms _____

### Instructions

Attach a copy of the most recent financial statement of your business

Add total monthly income from pages 3–5, enter total here and in summary section VII (Box A) – Page 13

**Total Monthly Income** \$ \_\_\_\_\_

**EXPENSES (MONTHLY) – SECTION III****Monthly Expenses**Landlord/Mortgagee NAMEADDRESS

Mortgage	\$
Rent	\$
Property taxes	\$
Utilities (heat, light and water)	\$
Phone	\$
Cable/streaming services	\$
Home repair/furnishings	\$
House/tenant insurance	\$
Newspapers/subscriptions (including online subscriptions)	\$
Life Insurance	\$
Restaurant meals	\$
Food/groceries	\$
Sundries/personal grooming	\$
Clothing	\$
Laundry/dry cleaning	\$
Motor vehicle (licence, insurance, fuel & service)	\$
Transportation (public)	\$
Medical/dental	\$
Entertainment	\$
Alcohol/tobacco	\$
Gifts (church/charities)	\$
Maintenance/support for others	\$
Childcare/babysitting	\$
School expenses	\$
Children's activities/ lessons	\$
Child allowance	\$
Savings (for emergencies, holidays)	\$
Payroll deductions (e.g. Canada savings bond, charities)	\$
Other	
<small>Specify</small>	
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Monthly Expenses</b>	<b>\$</b>

**Instructions** Add monthly expenses – enter total here  
and in Summary– Section VII (Box B) – Page 13

### EXPENSES (MONTHLY) - SECTION III (continued)

**NOTE: Do not include under Monthly Debt Payments any expenses taken into account under monthly expenses.**

List your monthly payments (loans, credit cards, personal debts, etc.)

Amount of debt	To whom payable	Date last paid	Monthly payment	Amount outstanding
\$	NAME		\$	\$
\$	NAME		\$	\$
\$	NAME		\$	\$
\$	NAME		\$	\$
\$	NAME		\$	\$
\$	NAME		\$	\$

List any other expenses not covered here which either require a monthly payment or **could be shown** as a monthly payment.

Description	Terms of payment	Date last paid	Monthly payment	Amount outstanding
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

**Instructions** Add monthly payments – Enter total here  
and in Summary – Section VII (Box D) – Page 13

\$

**Instructions** Add amount outstanding – enter total here  
and in Summary – Section VII (Box G) – Page 13

\$

### ASSETS AND LIABILITIES – SECTION IV

#### Real Estate

Fill in the requested information below regarding all real estate (homes, rental properties, cottages, condominiums, time shares, etc.) inside and outside the Province of British Columbia in which you own an interest:

<p>1</p> <p>Municipal address</p> <p>STREET CITY PROVINCE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Legal Description</td> <td style="width: 20%;">Date of purchase</td> <td style="width: 20%;"></td> <td style="width: 30%;">Purchase price \$</td> </tr> </table> <p>Mortgagee Address</p> <p>Balance Owing \$</p> <p>Estimated current market value \$</p>	Legal Description	Date of purchase		Purchase price \$	<p>Liabilities</p> <p>Assets</p>
Legal Description	Date of purchase		Purchase price \$		

<p>2</p> <p>Municipal address</p> <p>STREET CITY PROVINCE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Legal Description</td> <td style="width: 20%;">Date of purchase</td> <td style="width: 20%;"></td> <td style="width: 30%;">Purchase price \$</td> </tr> </table> <p>Mortgagee Address</p> <p>Balance Owing \$</p> <p>Estimated current market value \$</p>	Legal Description	Date of purchase		Purchase price \$	<p>Liabilities</p> <p>Assets</p>
Legal Description	Date of purchase		Purchase price \$		

**ASSETS AND LIABILITIES – SECTION IV (continued)****Equipment (Motor vehicles etc.) (Photocopy this section and complete for any additional equipment)**

Fill in the requested information below regarding all equipment (cars, trucks, recreational vehicles, motorcycles, boats, vessels, aircraft, construction equipment, tools, trailers, etc.) in which you own an interest:

				Liabilities	Assets
<b>1 Description</b>					
TYPE	MAKE	MODEL	YEAR		
Creditor <small>Street Address</small>		Balance Owing		\$	
Serial Number		Estimated current market value		\$	
<b>2 Description</b>					
TYPE	MAKE	MODEL	YEAR		
Creditor <small>Street Address</small>		Balance Owing		\$	
Serial Number		Estimated current market value		\$	
<b>Instructions: Add Liabilities from pages 7 – 8</b>					
<b>Enter total here and in Summary – Section VII (Box H) – Page 13</b>					
<b>Total Liabilities</b>				\$	

**Bank Accounts**

List all chequing and saving accounts, term deposits, registered savings plans, annuities, etc.:

				Assets
<b>1 Type of Deposit</b>				
Account No.				
Name of Institution		<small>ADDRESS</small>		
Name(s) in which account held		Amount	\$	
<b>2 Type of Deposit</b>				
Account No.				
Name of Institution		<small>ADDRESS</small>		
Name(s) in which account held		Amount	\$	
<b>3 Type of Deposit</b>				
Account No.				
Name of Institution		<small>ADDRESS</small>		
Name(s) in which account held		Amount	\$	

**If you have holdings in a public corporation(s) complete the following:**

List your shares, options, warrants, etc. and their current market value below:

Type	Number	
Location of Certificates		
Name of Broker	Current Market Value	\$
<small>ADDRESS</small>	<small>TELEPHONE</small>	
List all your bonds and debentures held and their current market value:		
Type	Number	
		Current Market Value \$



## ASSETS AND LIABILITIES – SECTION IV (continued)

### Other Assets

List the kind, value and location of any other assets (whether solely owned or jointly owned) below

Type of Asset	Description	Sole owner	Location	Value
Interests in other businesses		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Promissory Notes, Judgment Debts		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Loans and Mortgages receivable		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Pension Plans, Registered Pension Plans, Self-administered Pension Plans, Life Insurance Policies <small>(Cash Surrender Value)</small>		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Objects of Art, Jewelry, Bullion, Coins, Cameras, Collections		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Household contents (Appliances, electronics, computers, furniture, etc.)		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Property or interests held in trust by others for you		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Assets held in trust by you for others (children)		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
Other assets not already listed or described		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$
		<input type="checkbox"/> Yes <input type="checkbox"/> No		\$

### Instructions

**Add assets from pages 7–9 – enter total here and in Summary – Section VII (Box F) – Page 13**

**Total Assets**

\$

### TRANSFER OF PROPERTY – SECTION V

Have you given away, sold, assigned, or otherwise transferred any property (land, buildings, vehicles, money, household furnishings, etc.) to anyone within the last 12 months? ☐ No ☐ Yes If yes give details;

1

Description of property

---

To whom transferred

---

Date of transfer

How much money or other compensation was received by you?

Specify

\$

---

2

Description of property

---

To whom transferred

---

Date of transfer

How much money or other compensation was received by you?

Specify

\$

---

## SPOUSE'S INCOME AND ASSETS – SECTION VI

**\*Please note that spouse means a person who**

(a) is married to a debtor, or (b) is living with a debtor in a marriage-like relationship

### Income of Spouse

### Monthly Income

#### Employment

Current Employer \_\_\_\_\_

Position \_\_\_\_\_ ☐ Full Time ☐ Part Time

Gross monthly salary \$ \_\_\_\_\_ Net monthly salary \$ \_\_\_\_\_

Current Employer (If more than two employers) \_\_\_\_\_

Position \_\_\_\_\_ ☐ Full Time ☐ Part Time

Gross monthly salary \$ \_\_\_\_\_ Net monthly salary \$ \_\_\_\_\_

Bonuses received in past 12 months \$ \_\_\_\_\_

Commissions received in past 12 months \$ \_\_\_\_\_

Benefits received in past 12 months \$ \_\_\_\_\_

☐ Company Car ☐ Loans ☐ House ☐ Savings Plan ☐ Other Specify \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

#### Business Income

##### Type of Business

Interest in Business \$ \_\_\_\_\_

☐ Proprietorship ☐ Joint Venture ☐ Partnership ☐ Corporation ☐ Other Specify \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Name of Business \_\_\_\_\_

Value of interest in business \$ \_\_\_\_\_

##### Income from business

☐ Salary

☐ Bonuses

☐ Commission

☐ Dividends

☐ Other

##### Benefits

☐ Company Car

☐ Loans

☐ Share Purchase Option

☐ Saving Plan

☐ Other Specify \_\_\_\_\_

**Subtotal** \$ \_\_\_\_\_

**SPOUSE'S INCOME AND ASSETS – SECTION VI (continued)****Assets of Spouse****Real Estate #1****Net Value**

ADDRESS

STREET

CITY

PROVINCE

Legal Description

Date of purchase

Purchase price \$

Market Value

\$

Mortgage Balance

\$

**Real Estate #2**

ADDRESS

STREET

CITY

PROVINCE

Legal Description

Date of purchase

Purchase price \$

Market Value

\$

Mortgage Balance

\$

**Motor Vehicles**

Description

Value \$

\$

Amount Owning \$

\$

**Bank Accounts**

Type

Bank / Branch

Balance \$

\$

Type

Bank / Branch

Balance \$

\$

**Other Assets**

RRSP'S

Institution

Balance \$

\$

Household contents, (appliances, electronics, computers, furniture, etc.)

Description

Value \$

\$

Recreational Equipment (boats, vehicles, etc.)

Description

Value \$

\$

Art, jewelry, cameras, collections

Specify

Value \$

\$

**Total**

\$

## SUMMARY OF STATEMENT OF FINANCES – SECTION VII

### Part 1 Monthly Income and Expenses

Enter total income from monthly total of Section II, page 5	A	Total Monthly Income	
Enter total monthly expenses from Section III, page 6	B	Total Monthly Expenses	
Subtract B from A. Enter total in C	C	Total Disposable income as per Statement	
Enter total monthly payments from Section III, page 7	–D	Total Monthly Payments	
Subtract D from C. Enter total in E	E	Total Net Income as per Statement	

### Part 2 Total Assets and Liabilities

Enter total assets from Section IV, page 9		F	Total Assets	
Enter total amount outstanding from Section III, page 7	G	Total Amount Outstanding		
Enter total liabilities from Section IV, page 8	+H	Total Liabilities		
Add G + H. Enter total in I	I			
Subtract I from F. Enter total in J		J	Net Worth as per Statement	