

Vehicle Inspection Compliance & Enforcement

BULLETIN

To All Authorized Inspectors (AI)

Re: Inspection Report Verification and Personal BCeID

Background

As previously announced in INFORMATION BULLETIN # 11-13 released on October 16, 2013, a new Vehicle Inspection Program (VIP) Online user system was implemented on November 5, 2013. This system provides upgraded security enhancements for the submission and verification of inspection reports and offers more protection against the misuse of Authorized Inspector (AI) certification numbers. For specific program enhancement information please click [here](#).

An integral component of this system requires **ALL AUTHORIZED INSPECTORS** to have their own personal BCeID to verify provincial vehicle inspection reports and renew their AI certificate online.

Requirements

1. **Effective January 15, 2014**, AIs will be required to verify all inspection reports submitted using their certification number.
2. AIs must verify inspections after submitting **10 inspections** or **30 days**.

Once either interval is reached, the specific AIs certification number will be unable to submit further inspection reports until such time as the existing reports have been verified. To verify inspections, log in using your personal BCeID [here](#).

Personal BCeID

Authorized Inspectors (AI) who have not obtained their **Personal BCeID** should do so without delay as noted in instructions below. *AIs that do not have their Personal BCeID will not be able to verify inspections and will not be able to submit inspections using their AI certification number in the NEW VIP Online system without a personal BCeID.*

A personal BCeID is not affiliated with nor connected to a facility business BCeID. The Personal BCeID does not replace the business BCeID and is not used to submit inspection reports. The current process used by facilities for submitting inspections will not be affected.

To create your BCeID please go to www.bceid.ca and follow the links below.

- Click on the 'Register' button at bottom right.
- Click 'Register for a Personal BCeID' button on the right.
- Follow the online instructions for registering for a Personal BCeID.

After online registration is complete, you must present your identity documents in person at a Point of Service location within 60 days to verify your identity and finish registration. The two pieces of identification selected during your online registration process must be presented to the authorized BCeID Point of Service agent when verifying the BCeID application. To find the closest Point of Service location, click on the 'Point of Service Location' link on the left or at bottom of the BCeID web pages.

Once you have registered your Personal BCeID, please remember to retain your password and security questions for future reference.

Please note: The Vehicle Inspection Program does not retain nor have the ability to access your BCeID to amend or change any errors should they occur. If there is a problem with your BCeID or you are having problems you may wish to contact the BCeID Help Desk at 1-888-356-2741.

System Changes

All certified AIs with the letter 'M' at the beginning of their AI number will have the 'M' changed to the number '1' at the time of renewal. After renewal of your certification, your AI certificate will be automatically updated (i.e. M01234 will be 101234). The existing 5 digit numbers currently associated to the certification will not change. There is no action required by AIs to complete this change. Following renewal, all inspection reports must be completed with the assigned 6 digit number. This certificate number change does not apply to AIs with an 'A', 'C' and 'P' classification.

User Benefits

- Provides AIs with a method to ensure and verify inspections submitted by the facility using their specific authorization number are correct and properly submitted;
- Is used only by AIs for the purpose of verifying inspections submitted by him or her; and
- Can be used by an AI at multiple facilities.

Should you have any further questions or concerns regarding this system upgrade please contact the Vehicle Inspection Program at vehicle.inspections@gov.bc.ca or by phone at 250-952-0577.

Regards,



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