

## Vehicle Inspection and Standards Bulletin

### Re: Approval Decal and Preventative Maintenance Decal Procedures - Changes

The new series of Approval and Preventative Maintenance Program Decals will have new procedures for cutting decals on the reverse of the decal.

Previously decals were cut-off with the month and expiry year with the remaining unused parts of the decal stuck to the reverse of the white copy of the inspection report.

Due to the new eForm system of Inspections, the new decal procedures will now be hole punched the expiry month and expiry year. The decal stubs will be applied to the "Facility Copy", "Customer Copy", and "Originators Copy" (if hand-writing Inspection reports).

For further clarification, please do not hesitate to contact this office or your nearest local Area Vehicle Inspector.



#### DIRECTIONS FOR APPLICATION

- 1) HOLE PUNCH THE MONTH AND YEAR OF EXPIRY
- 2) PEEL OFF THE THREE SERIAL NUMBER STUBS. PLACE ONE STUB ON CUSTOMER COPY, ONE STUB ON FACILITY COPY AND ONE STUB ON INSPECTION COPY
- 3) IF USING LEAD DATA ENTRY, DESTROY UNNATED STUBS
- 4) APPLY DECAL TO CLEAN DRY WINDSHIELD SURFACE

#### SAMPLE EXPIRY DATES

- ANNUAL EXPIRY (12 Month)  
e.g. Apr 16 2007 expires Apr 16, 2008
- SEMI-ANNUAL EXPIRY (6 Mo. Int.)  
e.g. Sep 18 2007 expires Mar 17, 2008

### \* SAMPLE DECAL

DT, DU, DV and PF Series (2007/2008/2009 Canary Yellow)  
– last day of expiry valid until December 31, 2009